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## County of San Diego

### DEPARTMENT OF PLANNING AND LAND USE

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## AGENDA

### HISTORIC SITE BOARD

October 15, 2007  
Final

*NOTE: Final agenda will be posted on the HSB web site the Friday prior to each meeting date. Action items will not be changed; however other items, including discussion items, may change or be added. HSB web site:*

<http://www.co.san-diego.ca.us/dplu/Resource/4~historic/4~historic.html>

#### **ADMINISTRATIVE ITEMS**

#### **ITEM 1 – ADMINISTRATIVE**

##### **A. Board Administrative Matters and General Information**

- Excused Absences

##### **B. Conflict of Interest Declaration**

##### **C. Approval of September 17, 2007 Board Minutes**

- D. Reports:** San Diego Archaeological Center Saturday October 6, 2007; the Center hosted the Excellence in Archaeology Celebration and Awards Ceremony. The County was recognized for excellence in Cultural Heritage for its role as the Lead Agency in the restoration and preservation of the Liffreing House in Rancho San Diego.

##### **E. Announcements**

- San Diego County Archaeological Society, Tuesday October 23, 2007, 7:30 pm at Los Peñasquitos Ranch Adobe: September's program: "Archaeology of the Second International Border Fence: Problems and Solutions", presented by: Therese Muranaka, Ph.D., R.P.A., Associate State Archaeologist, California State Parks
- San Diego County Archaeological Society: Arch in the Park, Saturday, October 20, 2007 at Los Peñasquitos Ranch Adobe.

- California Preservation Foundation; their State Historic Building Code workshop in San Diego Friday, October 26, 2007; San Diego City Hall, Council Committee Room (12th Floor) 202 C Street
- San Diego Archaeological Center, San Pasqual Valley: Saturday, November 10, 2007, 11 am to 1 pm: Marshal South and the Ghost Mountain Experiment: Adapting Indian Ways to Survive and Thrive”; presented by Diana Lindsay, historian and researcher.
- The Architecture of William Hebbard & Irving Gill; Wednesday, October 17<sup>th</sup> 5:30 to 7:30 pm at the Marston House 3525 Seventh Avenue; Reservations requested at 619-297-4650

## **F. Formation of Consent Calendar**

### **ITEM 2 – PUBLIC COMMENTS/PRESENTATIONS**

- A. Public Comment – Non-agenda items**
- B. County Department of Parks and Recreation Update:** Dr. Lynne Newell Christenson: Reports on current state of County Parks projects related to historical and archaeological sites: No report for October
- C. Presentation – No presentation planned for October**

### **ACTION ITEMS**

### **ITEM 3 – U.S. GRANT, JR. RESIDENCE: SITE PLAN WAIVER**

**Location:** 5771 Sweetwater Road; Sweetwater Community Planning Group  
**Supervisor District:** 1 – Greg Cox

**Description:** The U.S. Grant Jr. House was included in the Carriage Hill project approved in February 2006. A rezone for an “H” Special Area Designator to protect the Grant House and surrounding landscape was approved. The “H” Designator requires a Site Plan when ever any changes to the landscaping or the Grant House are requested. The changes proposed to the area within the “H” Designator include a wider access driveway, a revised turnaround in front of the Grant House, and enhanced landscaping and gardening. The applicant is proposing to waive the Site Plan requirement for these changes, and the Board requested additional information. The HSB approved the Grant House for listing as a County Historic Resources Landmark at the September 17, 2007 meeting.

**Today’s Action:** Discuss the proposed Minor Deviation changes within the “H” designated area and make a recommendation to the Director of Planning and Land Use.

**Staff Recommendation:** Staff does not have a recommendation to propose to Board on the Site Plan Waiver.

### **ITEM 4: NATIONAL REGISTER OF HISTORIC PLACES (NRHP), DRAFT REVIEW PROCEDURES**

**Description:** One function of the HSB is to review applications for nominations to the NRHP. Draft procedures have been developed for the review of these nominations by the HSB. The Board is scheduled to approve these procedures. The procedure is attached with proposed changes.

## **ITEM 5: ARCHAEOLOGICAL SITE VISIT POLICY**

**Description:** This policy has been drafted to guide Historic Site Board members when visits to confidential archaeological sites are required. The Board has reviewed these procedures prior to the previous meeting. The Board can vote to approve this policy. The policy is attached with proposed changes.

## **DISCUSSION ITEMS:**

## **ITEM 6 – HSB PROJECT REVIEW COMMITTEE**

**Description:** As a result of continuing discussion to determining the threshold at which DPLU discretionary projects should be brought to the HSB for action and comment, the HSB proposes to establish a three-member Project Review Committee to review Department of Planning and Land Use CEQA projects with historic and/or archaeological components and make recommendations to the full board. These would not be projects that are applying for listing on the County's Landmark Listing, or applying for the Mills Act.

## **ITEM 7 – DEMOLITION BY NEGLECT OF HISTORIC STRUCTURES**

**Description:** Chairman Jim Royle has drafted letter on behalf of Board to the Interim Director, Department of Planning Use, Eric Gibson, through Glenn Russell, that some action be taken to address the issue of demolition by neglect of formally listed properties.

## **ITEM 8– FUTURE AGENDA ITEMS**

- Next meeting will take place on Monday, November 19, 2007 (third Monday)
- Glen Abbey Memorial Park:"H" Special Area Designation (Rezone Application) for November

## **ITEM 9– ADJOURNMENT**

REFER TO FOLLOWING ATTACHMENTS FOR ITEMS 4 AND 5:

ATTACHMENT FOR ITEM 4:

**SAN DIEGO COUNTY HISTORIC SITE BOARD  
NRHP NOMINATION REVIEW PROCEDURE**

**Draft 2-3 – ~~7/6/07~~ 9/15/07**

**BACKGROUND**

As a Certified Local Government (CLG), the Historic Site Board (HSB) is provided the opportunity to review and comment upon nominations to the National Register of Historic Places (NRHP) for resources within San Diego County. The California Office of Historic Preservation (OHP) forwards those nominations to HSB staff.

The HSB may choose to recommend the listing on the NRHP, to recommend against listing, or to take no position on the nomination. Comments may also be provided.

**PROCEDURE**

Staff will advise the Chair and Vice Chair of the HSB immediately upon receipt of the documents for a proposed NRHP nomination, and will docket the item for the next meeting for which adequate legal notice can be provided. Staff will provide copies of the documentation package and distribute one copy to each HSB member as soon as possible, for review prior to the meeting. Staff will notify the property owner, the individual or organization that prepared the nomination, and the appropriate community planning group of the date and time of the HSB hearing on the nomination. Other individuals and groups may also be notified, as staff and the HSB Chair and Vice Chair are aware and deem appropriate.

While not required, HSB members are urged to visit the resource prior to the meeting at which the nomination is to be reviewed.

No additional copies of the nomination will be made for distribution at the scheduled meeting if the nomination includes sensitive information that is not intended for public review, such as archaeological site locations and reports, records of Native American graves, cemeteries and sacred places, or records an agency obtains through a consultation process with a California Native American tribe.

At the meeting, the HSB Chair will announce the topic. Staff will then make a presentation on the nomination, including the reason the nomination is being heard, the options available to the HSB, and any recommendation staff may have on the nomination.

The Chair will then announce the order in which testimony will be received, and the time permitted each presenter. Greater time may be allotted to the person or organization preparing the nomination, who will be permitted to speak first, and the principal person or organization opposing the nomination, who will speak second. If the property owner is neither of these, he/she will be afforded the opportunity to speak first next and for the same period of time.

Following these initial presentations, the Chair will sequentially call others who have requested the opportunity to speak on the nomination.

Rebuttal time may be permitted, at the option of the Chair.

HSB members may seek clarification of issues before the Board, following which the Board will decide whether to close the hearing or continue it to a subsequent meeting, if the deadline for response to OHP permits a continuance. If the decision is made to close the hearing, no further public testimony will be permitted.

After closing the hearing, the HSB will do one or more of the following:

- a) Move to act on the nomination, followed by discussion and deliberation, then voting on the motion; or
- b) Re-open the hearing with or without further discussion; or
- c) Re-open the hearing and continue it to a date certain; or
- d) Postpone the decision to a date certain.

When the HSB has reached a decision on the nomination, staff will draft a letter notifying OHP of that decision, for signing by the Chair.

ATTACHMENT FOR ITEM 5:

**SAN DIEGO COUNTY HISTORIC SITE BOARD  
ARCHAEOLOGICAL AND NATIVE AMERICAN SACRED SITE  
SITE INFORMATION AND VISIT POLICY  
Draft 3 ~~4~~ – ~~7/6/07~~ **9/15/07** –**

**BACKGROUND**

Archaeological site and Native American sacred site locations and related site information are considered sensitive and disclosure of that information is, by law (California Government Code Sections 6254(r) and 6254.10 (California Public Records Act), and County Guidelines), significantly restricted. Consequently, participation in visits to archaeological sites and Native American sacred sites that are under consideration by the Historic Site Board (HSB) must be limited, and material provided must be properly treated. Sensitive documentation is required by the County to be in a separate Confidential appendix that is labeled “Not for Public Review”. The main body of a report documenting the survey and/or testing of an archaeological site should not contain information that is protected from public disclosure pursuant to the California Public Records Act or other laws or policy, and therefore is not sensitive information.

The purpose of this policy is to provide guidance on these matters.

**POLICY**

When visiting archaeological sites in the course of their duties, HSB members must always treat the site and occasion with respect to the persons and cultures the sites represent.

To ensure protection of sensitive archaeological site information, including but not limited to site locations, Historic Site Board members may not be accompanied on archaeological site visits by their friends, spouses, significant others, or any other persons unless such persons would otherwise be entitled to access that information (i.e., meet the Secretary of the Interior’s Standards, are on the County’s list of approved archaeological consultants, or are a member of, or agent for, the group culturally-affiliated with the site). HSB staff will advise if this restriction can be eased for a specific site.

Since the information provided to HSB members by staff in support of consideration of archaeological site nominations and/or reviews is likely to contain sensitive information, it is the responsibility of each HSB member and County staff member to treat electronic and paper documents knowledgeably, in order to avoid deliberate or accidental disclosure of that information. It is recommended that paper documents be returned to HSB staff, and electronic documents be deleted, when they are no longer needed. Any requests for copies of the information are to be referred to HSB staff, who will determine whether or not it should be provided to the requester. The nominators of archaeological properties will be advised of, and consulted about, any such requests.

Photos taken by HSB members during site visits must also be treated in a manner appropriate to their content. Advice on this can be obtained during the site visit.